



PRIVATE SCHOOL TRANSPORT ASSOCIATION OF TRINIDAD AND TOBAGO (PSTATT) FUEL INCENTIVE

GENERAL INFORMATION

NGC CNG Company Limited ('the Company') PSTATT Conversion Incentive Programme is in keeping with the holistic plan ('the Mandate') by the Government of the Republic of Trinidad and Tobago ('GORTT') to incentivize the use of Compressed Natural Gas ('CNG') as a major transportation fuel in Trinidad and Tobago.

This Incentive Programme will be offered to:

- i. the purchasers of the first forty (40) original equipment manufacturer (hereinafter called "OEM") CNG omnibuses for use in the transportation of students; and
- ii. (ii) the first four hundred (400) Diesel Dual-Fuel (hereinafter called "DDF") omnibuses which have been converted to use CNG via repowering or installation of a DDF conversion kit (hereinafter called "DDF Converted Omnibuses") for use in the transportation of students,

by the Company in recognition of the Mandate of the Government, and targets PSTATT who wish to purchase OEM CNG omnibuses or convert their diesel powered omnibus to a diesel dual-fuel omnibus utilizing CNG.

This incentive is a free fuel incentive and will be offered by the Company via a pre-loaded fuel card.

Who can apply?

The PSTATT Conversion Incentive will only be available to PSTATT Ordinary Members who are registered owners and drivers of school buses ("Omnibus") who are solely engaged in the transporting of students and/or personnel in Trinidad and Tobago ("Ordinary Members").

Limits to the Incentive:

1. This incentive will be offered on a first come, first serve basis.
2. Offered only to the Ordinary Members of the PSTATT.
3. The fuel card shall be limited to one (1) per PSTATT Ordinary Member and/or one (1) per Omnibus and valid for a period of two (2) years from the date of issuance of the fuel card.
4. The pre-loaded fuel cards issued under the PSTATT Incentive can only be used in those stations in which NGC CNG has installed its CNG equipment.
5. The PSTATT Conversion Incentive, subject to directives from the GORTT, will only be available by the Company until the earliest occurrence of one of the following events:
 - i. Expiry of the term of the incentive – December 31, 2018, or
 - ii. Expiration of the term of the Mandate of the Government, or
 - iii. Until such time that:
 - a. Forty (40) OEM CNG Omnibuses have been purchased and incentive issued, and
 - b. Four hundred (400) DDF Omnibuses have been converted and incentive issued.

General Terms and Conditions:

1. The Company will provide the incentive via a pre-loaded fuel card to each successful Applicant, subject to the aforementioned limits:
 - i. Fifteen Thousand Dollars, Trinidad and Tobago Currency (TT\$15,000.00) for an OEM CNG Omnibus; and
 - ii. Seven Thousand Five Hundred Dollars, Trinidad and Tobago Currency (TT\$7,500.00) for a DDF Converted Omnibus.
2. The term of this incentive is until the value of TT\$15,000.00 or TT\$7,500.00 (whichever is received) is:
 - i. completely exhausted; or
 - ii. twenty-four (24) months from date of issue,whichever occurs first.
3. The incentive will only apply to OEM CNG Omnibuses purchased or DDF Converted Omnibuses converted within the past three (3) months of Application to the Company for this incentive.
4. The PSTATT Incentive shall not be applicable:
 - i. where the PSTATT Incentive is discontinued as directed by GORTT.
5. Each Applicant is responsible for ensuring that proof of omnibus registration and conversion (in the case of DDF conversion) are provided to the Company upon submission of application.
6. The Company will take necessary steps to confirm the registration and conversion of the omnibus.
7. The incentive is non-transferrable.
8. The incentive is to be used for CNG filling only.
9. The incentive is to be used only for the omnibus to which it is assigned (omnibus registration number is embossed on face of the card only);
10. Should the fuel card be stolen or is lost, you must notify the card provider and the Company within 24 hours via email (cnginfo@ngc.co.tt) or telephone (636-4662 ext 3401/3412);
 - i. At such time, the card will be de-activated and can be reissued at your cost.
11. Should the card be inactive for period of six (6) weeks or longer, the Company reserves the right to suspend further use.
12. You must allow the Company to advertise via signage both externally and internally on the converted omnibus for period of twenty-four (24) months from the date of conversion.
13. Your omnibus must display the blue CNG diamond sticker as per regulations at all times.

14. Should your omnibus be involved in an accident that renders it in-serviceable for a period of two (2) weeks or more, you must notify the Company via email (cnginfo@ngc.co.tt) or telephone (636-4662 ext 3412/3415/3401).
15. The issue of the PSTATT Incentive shall be subject to the following, but not limited to:
 - i. The receipt of the following information by the Company:
 - a. A completed application form;
 - b. Proof of PSTATT Ordinary Membership;
 - c. Proof of ability to operate an omnibus (relevant class of driver's permit);
 - d. Proof of ownership of the omnibus (certified copy of ownership);
 - e. Proof of purchase of the OEM CNG omnibus or conversion of the omnibus within the past three (3) months; and
 - f. In the case of a DDF Conversion, proof of same (conversion certificate).
 - ii. Execution of an agreement between the Company and the Applicant.

INSTRUCTIONS TO APPLICANTS

1. Please read all sections carefully and ensure that you understand and are in complete agreement with the information provided prior to completion and submission of this Application Form.
2. Interested applicants are invited to complete an Application Form:
 - a. Via the Company's website – cng.co.tt, or

Note: If applications are submitted online, the documents requested above will have to be presented in its original form at the time of collection of incentive.

- b. Visit the Company and meet with a Receiving Officer in order to submit the Application Form and all required information stipulated above.

Completed Application Forms should be delivered to a Receiving Officer between the hours of 8:00 am to 4:00 pm – Monday to Friday at NGC CNG's Office located at:

*Corner of Rivulet & Factory Roads,
Brechin Castle, Couva (636-4662 Ext. 3412/3415/3401)*

Required information to be submitted along with the Application Form if submitted in person:

1. Signed Terms & Conditions Form – signed by applicant and witness.
2. Original and Copy of PSTATT Membership.
3. Original and Copy of Applicant's Driver's Permit.
4. Original and Copy of Certified Copy for the omnibus in question.
5. Original and Copy of Conversion Certificate, in case of conversion.
6. Original and Copy of Insurance Certificate (must be valid).
7. Other requested information (where applicable).

Required information to be submitted along with the Application Form if *online*:

1. Agreement to the Terms & Conditions of the incentive.
 2. A scan copy of PSTATT Membership.
 3. A scan copy of Applicant's Driver's Permit.
 4. A scan copy of Certified Copy for the omnibus in question.
 5. A scan copy of Conversion Certificate, in case of conversion.
 6. A scan copy of Insurance Certificate (must be valid).
 7. Other requested information (where applicable).
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3. All Applications and required information received will be reviewed and processed accordingly by the Company.
 4. Upon review, consideration and assessment of the submitted Application Form along with the required information stipulated above and provision of any other requested information, the Company shall make a decision as to whether an Application is to be approved.
 5. The Company shall communicate the decision made in relation to each Application to each respective Applicant. Where an Application has been deemed unsuccessful, the Company shall undertake to provide the unsuccessful Applicant with justification for the rejection.
 6. Once the Application has been approved, the Applicant will be contacted via email or telephone to set up an appointment for collection of the incentive.
 7. Failure to comply with any of the terms and conditions of the incentive will be grounds for termination of the said incentive and denial of future incentives offered by the Company.